



RTA RIGGER TRAINING ACADEMY

ENROLEMENT FORM

(Please print and indicate with an x where applicable)

LEARNING PROGRAMME INFORMATION

Learning Programme Name

LEARNER'S INFORMATION

Title

Surname First Names

ID NUMBER

RACE GENDER

Language Disability
**If yes, please specify*

SA CITIZEN PASSPORT NUMBER

LEARNER IS PAYING FOR HIS/HER OWN TRAINING

If No, Please Provide the following:

Name of Employer

Details Of The Person Responsible For Paying The Training

Contact Name
E-mail
Designation
Tel Number

Employer Details:

Postal Address
 CODE:

Physical Address
 CODE:

Learner Details

Postal Address
 CODE:

Physical Address
 CODE:

Employed Highest Qualification



RTA RIGGER TRAINING ACADEMY

Tel/Cell Number e-mail

Learner Signature Date

LEARNING PROGRAMME REGULATIONS: **1.** All learning programme fees are payable before the start of the programme; credit-approved customers can pay within 30 days of date of invoice. **2.** Early settlement of 5% discount applies if invoices are paid within SEVEN days of date of invoice. **3.** Accounts that are overdue will incur admin charges at 8% per annum, compounded monthly. **4.** 50% of the programme fee will be charged if the enrolment is cancelled less than three working days prior to commencement of training. **5.** Regular attendance of these programmes is imperative; if a learner misses more than 20% of the programme, does not write all the assessments or does not hand in all projects, he/she will not be issued with a certificate and programme fees will not be refunded. **6.** Learners who are unable to do written assessments can be tested orally at an additional cost. **7.** Results and certificates will be provided to the learner as soon as possible.

DISCLAIMER: Although RTA compiles learning programmes based on the best current information and industry practices available, it gives no warranty, implicit or implied, regarding the facts, theories, methods etc. taught. It will not be held responsible for any claims or actions arising from perceived omissions or commissions by its staff or by misconceptions by learners or from whatever cause. Due to the minimum number of learners required for training to continue, the availability of venues, etc., RTA has the right to cancel a learning programme or change the date and/or venue and/or presentation of a learning programme without prejudice to RTA. In such instances, learning programme fees will be refunded if required.

NOTE: RTA and its employees will not be held liable for any injury, loss or damage sustained by learners on RTA's premises.

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